

**Principal Goals for Brian Patrick
Methow Valley Elementary School 2011-2012**

Goal area 1: Instructional Leadership

- Participate in mentorship with Ryan Pike from Moses Lake SD.
 - Set up structure for mentorship
 - Deliverable:* Contact Mr. Pike to brainstorm approaches to the mentorship
 - Visit at least twice in the 2011-2012 school year
 - Deliverable:* Notes from visits
 - Use visits to improve leadership practices
 - Deliverable:* Document at least two practices that have changed due to mentorship experience

- Focus classroom visits on noticings and wonderings related to the five dimensions of teaching and learning
 - Observe no less than five classrooms per week for at least 20 minutes per observation. Give feedback to teacher within 48 hours.
 - Deliverable:* Spreadsheet documenting visits
 - Deliverable:* Maintain learning journals (or other feedback system) with at least five entries per teacher.
 - Participate in four University of Washington (CEL) learning walks with teacher leadership team, focusing on the 5D framework
 - Deliverable:* Define and refine a problem of practice that is the focus of future professional development.
 - Facilitate at least three teachers (one from each PLC) videotaping a lesson (or having colleagues observe) and sharing with colleagues using the noticings and wonderings protocol
 - Deliverable:* Videotaped analyses/observations completed by May 2012

- Refine role of Anne Andersen as instructional coach
 - Meet weekly with Anne, review goals and evidence of progress at each meeting. Ms. Andersen's goals need to be tied to the 5D framework
 - Deliverable:* Anne meets a majority of goals

- Build distributed leadership system
 - Formal monthly meetings with TLC/PLC leadership with focus on developing leadership skills within the 5D instructional framework (i.e. shared readings, scenarios).
 - Deliverable:* Meeting notes
 - Use TLC/PLC group as sounding board for all initiatives in advance of staff meetings
 - Deliverable:* Leadership team survey

- Create professional development opportunities (beyond professional days) for all staff related to 5D
 - Design at least three professional development opportunities that relate to the five dimensions framework and our defined problem of practice.

Deliverable: CECH proposals and feedback from PD opportunities

- Create accelerated math program at MVE for students well above grade level
 - Develop criteria collaboratively with staff by 10/18

Deliverable: Criteria

 - Hire staff and begin program by 10/24

Deliverable: Program beginning

 - Measure effectiveness of program by May 2012

Deliverable: Survey students, parents and teachers

- Lead development of new science curriculum at MVE
 - Meet with Science Exploration Team biweekly (community members and teachers)

Deliverable: Meeting notes

 - Refine scope and sequence of science curriculum by November 2011

Deliverable: Scope and sequence [document](#)

 - Use backwards planning process to design science curriculum.

Deliverable: Create at least one project-based assessment for each grade level that addresses at least three grade level science standards.

 - Incorporate at least one field experience related to a grade level science

Deliverable: Documentation of experiences

 - Redesign science fair to focus on grade level themes of study

Deliverable: Revised science fair in March 2012

Goal Area 2: Student Support

- Increase Student Voice in school wide decision making
 - Create student council by October 24. Meet with them biweekly

Deliverable: Meeting notes. First meeting scheduled by October

 - Use student council to create a system for visioning an ideal school
 - Include student work in monthly newsletter. Identify additional opportunities to highlight student work

Deliverable: Document published student work

 - Student involvement in all character development assemblies. At least two per grade level in 2011-2012 .

Deliverable: Document assemblies, survey students regarding character trait knowledge in May 2012

Deliverable: Notes from meetings

- Discipline
 - Maintain principal's contact log and share with all staff. Contact parents within 24 hours

Deliverable: The log

- Social Emotional support

- Case management team meetings weekly
Deliverable: Notes from meetings, reflections from team members on effectiveness in May 2012
- Schedule Student of Concern (SOC) meetings within 48 hours of teacher request
Deliverable: Maintain record of SOC meetings
- Create shared flow chart for Social/Emotional/Behavioral RTI @ MVE by May 2012
Deliverable: The flow chart
- Create Peer mediation program by Fall 2011
Deliverable: Track mediations for school year
- After school program
 - Begin after school program by mid-October
Deliverable: Begin program
 - Meet with coordinator weekly, review course offerings
Deliverable: Coordinator design satisfaction survey

Goal Area 3: Communication

- Increase level of parent communication
 - Write letter for monthly [newsletter](#)
 - Monthly meetings with APT
 - Respond to all parent communication within 24 hours
Deliverable: Survey by APT at last meeting of 2012
- Expand information available on school web site
 - Work with Drew S. and teachers to ensure everyone has a web presence
Deliverable: Links to all teacher web sites by May 2012
 - Collaborate with Jennifer Wallis to put all relevant forms and important resources on the school web site
Deliverable: Document changes to web site
- Expand use of Google Apps school-wide
 - Create shared documents for staff to comment on and collaboratively edit, expand staff comfort level with Google Apps platform
Deliverable: Survey Staff in Spring of 2012. Log shared documents
 - Roll-out student use of Google accounts as district pilot (with Drew S.)
Deliverable: Document communication
 - Create Google accounts for all staff and 5th/6th grade students by Thanksgiving
Deliverable: The accounts. Students will be surveyed by May 2012 to gauge increased collaboration/engagement